

To be approved at the June 24, 2019 meeting

**Barre City Energy Committee  
Meeting Minutes  
June 6, 2019**

Committee Members Present: Elaine Wang (via telephone), Phil Cecchini, Romni Palmer, Conor Teal

Staff Present: Janet Shatney

1. **Call to Order:** 5:34 pm by Co-Chair P. Cecchini
2. **Changes to the Agenda?** Conor suggested adding items for Heritage Festival and summer events to be talked about
3. **Approve meeting minutes for May 2, 2019:** Motion made by C. Teal and seconded by R. Palmer, motion tabled until E. Wang could join via telephone.
4. **Heritage Festival:** discussion occurred; festival is July 27 that we would table at, everyone has essentially forgotten about this; checked website for when applications for tent spots were due, and the time has passed. Decided to forgo participation at the Festival this year due to it being too late to register, and members have competing time for their work so no one can be at the table.

→ *Action Item: Place 2020 Heritage Festival on January 2020 agenda.*

3. **continued - Approve meeting minutes:** motion was made and seconded, no further discussion, **motion carried.**
5. **Summer Events:** discussion over tabling, what could we do. C. Teal said that he would be willing to do something Wednesdays during the Farmer's Markets at Currier Park.

→ *Action Item: C. Teal to potentially table at the Concert Series/Farmer's Markets and will check with the Barre Partnership as to what he can do.*

6. **Check in on Button Up follow-up calls:** Calls were made and attempts to reach people did not work well, messages left, etc. R. Palmer will call the Bascombs to follow up on, and once this call is made, BCEC will have done everything they can.
7. **Discuss energy plan next steps:** two questions the Co-Chairs queried the members:
  - a. Do we want to revise the RFP based on Mr. Mosher's input?
  - b. What would community engagement look like?

E. Wang joined at 6:06 pm via telephone at this point.

To be approved at the June 24, 2019 meeting

Discussion regarding who would do the engagement, points on the RFP were also discussed. Did any of the “purpose” statements need revising.

After much discussion, it was decided to leave the RFP as it is; and to get it out to ensure that many people had enough time to review and ask questions, and submit.

Timeline: J. Shatney to reissue the RFP and give responders 4 weeks. Also give them until mid-January 2020 to be done and report back to the Committee.

Add Center for Rural Studies and Admant Accord to the list of Contractors to receive the RFP.

8. **Adjourn:** Motion to adjourn at 7:21 pm made by E. Wang and seconded by R. Palmer, motion carried.

DRAFT